



Hemchandracharya North Gujarat University, Patan

Accredited by NAAC with "A" Grade (CGPA 3.02)

University Road, Patan (N.G.) – 384 265

Ph.No. 02766 237000

Email : regi@ngu.ac.in

Fax No. 02766 230743

Website : www.ngu.ac.in

IQAC Meeting (2022-2023)

Date: 20-06-2022

Day: Monday

Time : 03 : 30 PM

Venue: Room No. 15 Admin. Building

Agenda :

1. Timely submission of AQAR 2021-2022.
2. Preparation of IIQA
3. Preparation and submission of Self Study Report -SSR
4. Improvement of NIRF Ranking. The committee made discussions on each and every criterion on NIRF ranking and some necessary steps to improve in NIRF ranking 2023 were decided.
5. To ensure preparedness towards NEP 2020. For NEP implementation, guidelines from Govt. of Gujarat, UGC were discussed. It was decided to involve all stakeholders of the University stakeholders to achieve the goals of NEP 2020.
6. A list of activities that are to be conducted in the current academic year should be prepared and distributed to all departments
7. More focus should be on Add-on Course /Guest Lectures / Expert lectures, Activities under Professional Association.
8. Every department should do induction program for new comers and where they should be told about university ethics.

Members Attended:

No.	Name of the Member	Designation	Status	Presence
1	Dr. J. J. Vora	Vice Chancellor	Chairperson	Present
2	Dr. R. N. Desai	I/c. Registrar	Senior Admin Officer	Present
3	Dr. Chirag Patel	Director of Physical Education	Admin Officer	Present
4	Prof. Meera Chatwani	Professor, Architecture Department	Teacher- Member	Present
5	Dr. K. K. Patel	Head, Hospital Management Department	Teacher- Member	Present
6	Dr. Himanshu Bariya	Asso. Professor, Department of Life-Science	Teacher- Member	Present
7	Dr. Ashwin Modi	Asso. Professor, Department of commerce &	Teacher- Member	Present

No.	Name of the Member	Designation	Status	Presence
		Management		
8	Dr. Atul Kadia	Department of Mathematics	Teacher- Member	Present
9	Dr. Nishit Dharaiya	Asso. Professor, Department of Life-Science	Teacher- Member	Present
10	Dr. J. H. Prajapati	Government Science College, Tharad	External Expert- Member	Absent
11	Dr. Rajesh Patel	Virnarmad South Gujarat University, Surat	External Expert- Member	Absent
12	Dr. Naresh Kiri	Industrialist, Sumar Biotech Ltd., Gojariya	Industrialist - Member	Absent
13	Dr. Piyush Suthar	Owner, Rumi Biotech Ltd., Ahmedabad	Alumni / Local Society - Member	Absent
14	Dr. Paras Patel	Department of Chemistry	Student - Member	Absent
15	Prof. Sangita Sharma	Head, Department of Chemistry	Director of IQAC	Present

Resolutions:

The following were resolved after thorough discussion.

1. IQAC office will do the job.
2. IQAC office will do the job.
3. IQAC office will do the job.
4. A committee should be made to discuss on each and every criterion on NIRF ranking and some necessary steps to improve in NIRF ranking 2022/2023 were decided.
5. For NEP implementation, guidelines from Govt. of Gujarat, UGC were discussed. It was decided to involve all stakeholders of the University to achieve the goals of NEP 2020.
6. Hospital management department is assigned the job.
7. IQAC will intimate the departments.
8. IQAC will intimate the departments.



G62

I/c. Registrar

No: HNGU/IQAC/ 01 /2022

Date: 20/06/2022

Copy to:

All members of University IQAC cell



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IQAC Meeting (2022-2023)

Date: 03-08-2022

Day: Wednesday

Time : 12 : 15 PM

Venue: Room No. 15 Admin. Building

Agenda:

1. For motivating the various departments of campus and considering NAAC team visit should be initiated Quality Excellence Award in campus. For that rules and regulations are to be framed.
2. Felicitation should be done on September 5, 2022.
3. Recruitment on vacant posts for teaching and non teaching faculties should be initiated.
4. Discussion on Conduct rules for teaching and non-teaching faculties of the campus to achieve vision and mission of IQAC has to be framed.
5. "Science Vyakhyan Mala" i. e. Science lecture series should be initiated
6. For faculty development program teaching and non-teaching staff members
7. NCC and NSS program should be conducted in the campus.
8. The process for CAS promotions of permanent faculties should be initiated

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1	Dr. J. J. Vora	Vice Chancellor	Chairperson	Present
2	Dr. R. N. Desai	I/c. Registrar	Senior Admin Officer	Present
3	Dr. Chirag Patel	Director of Physical Education	Admin Officer	Present
4	Prof. Meera Chatwani	Professor, Architecture Department	Teacher- Member	Present
5	Dr. K. K. Patel	Head, Hospital Management Department	Teacher- Member	Present
6	Dr. Himanshu Bariya	Asso. Professor, Department of Life-Science	Teacher- Member	Present
7	Dr. Ashwin Modi	Asso. Professor, Department of commerce & Management	Teacher- Member	Present
8	Dr. Atul Kadia	Department of Mathematics	Teacher- Member	Present
9	Dr. Nishit Dharaiya	Asso. Professor, Department of Life-Science	Teacher- Member	Present

No.	Name of the Member	Designation	Status	Presence
10	Dr. J. H. Prajapati	Government Science College, Tharad	External Expert-Member	Absent
11	Dr. Rajesh Patel	Virnarmad South Gujarat University, Surat	External Expert-Member	Absent
12	Dr. Naresh Kiri	Industrialist, Sumar Biotech Ltd., Gojariya	Industrialist - Member	Absent
13	Dr. Piyush Suthar	Owner, Rumi Biotech Ltd., Ahmedabad	Alumni / Local Society - Member	Absent
14	Dr. Paras Patel	Department of Chemistry	Student - Member	Absent
15	Prof. Sangita Sharma	Head, Department of Chemistry	Director of IQAC	Present

Resolutions:

The following were resolved after thorough discussion.

1. Department of Chemistry is assigned the duty to frame the rules. For circulation of these rules to be various departments IQAC has to take initiative
2. IQAC in collaboration with CASH will organize the program on September 5, 2022.
3. Establishment Department is instructed to initiate the process by circulating in news papers and uploading various application forms at www.ngu.ac.in.
4. IQAC is assigned the job of framing rules with the help of Establishment section.
5. Department of Chemistry is asked to frame rules for the Vyakhyan Mala and to get it approved by statutory body.
6. Management Department will arrange faculty development program for teaching and non-teaching staff members.
7. NSS Coordinator and NCC Commanding officer are advised to take initiative.
8. Establishment department of HNGU is advised to take necessary steps and instructed to initiate the process by circulating and uploading various application forms on www.ngu.ac.in.



G62
I/c. Registrar

No: HNGU/IQAC/ 03 /2022

Date: 03/08/2022

Copy to:

All members of University IQAC cell



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IQAC Meeting (2022-2023)

Date: 06-02-2023

Day: Monday

Time : 03 : 00 PM

Venue: Room No. 15 Admin. Building

Agenda :

1. To upgrade IQAC room and need office bearers.
2. For NAAC, mock visit should be arranged in every department. During visit detailed file list, documents, proofs, physical look of departments etc must be considered.
3. To prepare AQAR for 2021-2022. Need annual report of 2021-22.
4. To prepare AQAR preparation for 2022-2023.
5. Annual report of university should be put before IQAC before finalizing so that requires suggestions are included for future submission of AQAR.
6. Feedback from all stakeholders (Students, Teachers, Employers, Parents) should be submitted at the end of each semester. Feedback form is available at university website on first page. SSS should be submitted annually every department.
7. For cleanliness department should take special steps to keep the whole department and its surroundings clean. Campaign should start to make plastic free.
8. University can initiate a committee which can visit departments every month and give some rating to every department; and at the end of year and at university functions, the department can be felicitated for cleanliness. New programs like Swatchta Sarvakshan, Start rallies, Start Run, Brand ambassador, Swatchh Mahavidyalay can be started.

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1	Dr. R. N. Desai	Vice Chancellor	Chairperson	Present
2	Dr. Chirag Patel	I/c. Registrar	Senior Admin Officer	Present
3	Dr. Chirag Patel	Director of Physical Education	Admin Officer	Present
4	Prof. Meera Chatwani	Professor, Architecture Department	Teacher- Member	Present
5	Dr. K. K. Patel	Head, Hospital Management Department	Teacher- Member	Present



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IQAC Meeting (2022-2023)

Date: 24-04-2023

Day: Monday

Time : 04 : 00 PM

Venue : Room No. 15 Admin Building

➤ Annual review and action taken of various meetings

Action Taken Report (2022-2023)

Resolutions:	Action Taken:
1. IQAC office will take the initiative	AQAR of 2020-21 is ready and presented before IQAC
2. IQAC office will take the initiative	Details of IIQA are presented before IQAC
3. IQAC office will take the initiative	Details are collected for SSR but will be uploaded on NAAC portal.
4. A committee should be made to discuss on each and every criterion on NIRF ranking and some necessary steps to improve in NIRF ranking 2022/2023 were decided.	A committee is framed to review the NIRF process at university level to improvement.
5. For NEP implementation, guidelines from Govt. of Gujarat, UGC were discussed. It was decided to involve all stakeholders of the University to achieve the goals of NEP 2020.	Committees are prepared to understand the implementation of NEP 2020 at first year of UG level.
6. Hospital management department is assigned the job.	List of activities is circulated.
7. IQAC will intimate the departments.	Many departments have already taken the initiative.
8. IQAC will intimate the departments.	Many departments have conducted Induction programs.

Resolutions:	Action Taken:
9. Department of Chemistry is assigned the duty to frame the rules. For circulation of these rules to be various departments IQAC has to take initiative.	Rules are framed by the Dept. of Chemistry and were circulated by university. The applications were received by IQAC against the awards in different categories: 1. Patent Submission / Approval 2. Research Projects 3. Consultancy Projects 4. Research Publications 5. Book Publication 6. Book Chapter Publication 7. Workshop/Seminar/Conferences attended/ Paper presented by Department faculties 8. Workshop/Seminar/Conferences organized by Department 9. Placement 10. Student Achievements (Games/ Culture/ Any other) 11. Co-Curricular Activities of department. 12. Entrepreneurship activities 13. Societal activities 14. Alumnus Participation 15. Special Achievement
10. IQAC in collaboration with CASH will organize the program on September 5, 2022.	On September 2022a program was organized to felicitate the teachers of the campus. The teachers who has H-index higher than 11 were awarded with appreciation letters. The women of the campus who contributed for various activities for women upliftment were felicitate with women of worth award.
11. Establishment Department is instructed to initiate the process by circulating in news papers and uploading various application forms at ngu.ac.in.	The entire recruitment process was conducted by Establishment Department and Registrar, Deputy Registrar, Assistant Registrar and Chief Accounts Officer has joined the university. For vacant teaching post interviews are already conducted.
12. IQAC is assigned the job of framing rules will the help of Establishment section.	Conduct rules of Gujarat Civil Service (Conduct) Rules and UGC Conduct Rules for teachers are applicable to all in Campus. Some other specific rules are under process of formulation.
13. Department of Chemistry is asked to frame rules for the Vyakhyan Mala and to get it approved by statutory body.	Rules are framed by the Dept. of Chemistry and were accepted by the university. And APJ Abdul Kalam advanced Lecture series were organized on 15 th October 2022.
14. Management Department will arrange faculty development program for teaching and non-teaching staff members.	Seminars for principals and college teachers on NEP 2020 are conducted by University

Resolutions:	Action Taken:
15. NSS Coordinator and NCC Commanding officer are advised to take initiative.	A number of programs are conducted by NSS and NCC section of university. Details are available at ngu.ac.in.
16. Establishment department of HNGU is advised to take necessary steps and instructed to initiate the process by circulating and uploading various application forms on www.ngu.ac.in.	Already process is completed for CAS scheme for different positions. Interviews are conducted for some positions and received the positions.
17. IQAC will do the needful by asking Estate and Establishment Department for do the needful.	A Clerk has joined the IQAC and IQAC office is arranged in the campus.
18. Registrar of University will do the circular with list of IQAC members who will visit the various departments and sections considering NAAC visit in future.	IQAC members already visited the departments.
19. Annual Report is to be taken from academic section and IQAC will upload new 2021-22 AQAR.	AQAR submission on NAAC portal is under progress.
20. Committee is to be constituted to review the prepared Annual Report.	Process is under Progression.
21. IQAC cell is assigned this assignment.	IQAC has already written a letter to all departments of University to fill feedback form for all stakeholder ie. Students, Teacher, Parents and Alumni.
22. MBA department is assigned duty to do frame rules for cleanliness competition of various departments.	Cleanliness campaign has already initiated by NCC cadets in the campus.
23. IQAC will intimate all departments.	This activity is under process.

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I/c. Registrar

No: HNGU/ IQAC/22-1/2023

Date: 24/04/2023

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All members of University IQAC cell